

Ethical Principles

The *New Zealand Journal of Asian Studies* follows the ethical guidelines and practices of the Committee on Publication Ethics (COPE): <https://publicationethics.org/>.

Responsibilities and duties of the Editor

- The Editor will treat all submissions in a confidential manner.
- The Editor reviews all manuscript submissions to ensure that their scope is suitable for the journal, and that their quality warrant peer review.
- The Editor and Journal are committed to a double-blind peer review process. Research articles will generally be reviewed by two experts in fields relevant to the submission.
- The Editor ensures that the peer review process is fair, timely, and confidential.
- The Editor makes the final decision on the publication of manuscripts. Decisions are made solely on the scholarly merit of the manuscript, without regard for race, gender, sexual orientation, religious affiliation, ethnicity, citizenship, or ideology of the author.

Duties and responsibilities of Authors

- Authors should only submit work that is free of plagiarism and has not been published previously.
- Authors should not submit the manuscript to another journal simultaneously.
- Authors should ensure that submissions are free of fraudulent statements, inaccurate data, or deliberately misleading representations of the words and views of others.
- Authors should declare any conflicts of interest that compromise the manuscript's scholarly conclusions.

Duties and responsibilities of Peer Reviewers

- Reviewers should declare any conflict of interest in reviewing a manuscript.
- Reviewers should not try to ascertain the authors of the manuscript under review.
- Reviewers should treat the manuscript under review as a confidential document. Unpublished material in a manuscript should not be used by the reviewer without the written consent of the author.
- Reviewers should report on any potential ethical concerns of the manuscript.
- Reviewers should complete the review in a timely manner and treat the review process as one that is evaluative but also constructive.
- Reviewers should evaluate a manuscript on its scholarly merit and should express their views clearly with supporting arguments.